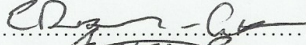

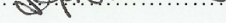


In accordance with the Local Government Act 1972, Schedule 12 paragraph 9 (2) Extraordinary General Meeting of Mellor Parish Council
 Three Parish Councillors have called for an EGM in the absence of a current Chairman or available Proper Officer/Clerk
 To be held on THURSDAY 1st FEBRUARY 2024 at 7.00pm
 at St. Mary's School, Brundhurst Fold in Mellor

1.	To appoint a Chairman to preside over the Meeting on the evening.
2.	To receive and approve any apologies for absence.
3.	To receive declarations of pecuniary or personal interest.
4.	Adjournment for Public session maximum 15 minutes for the Public to raise any issues max 5 mins per person (<i>this item must not be recorded without prior arrangement of any person wishing to speak.</i>)
5.	To resolve to appoint a Chairman for Mellor Parish Council in accordance with Standing Orders by a show of hands.
6.	To resolve to appoint a Vice Chairman for Mellor Parish Council in accordance with Standing Orders by a show of hands.
7.	To discuss and move to resolve to fill the two vacancies by way of co-option available following the resignation of Cllr Barnes and Cllr Venables from interested parties.
8.	To resolve to appoint an Acting Clerk responsible for dealing with updating Mellor Parish Council on communications received, updating the website and outstanding matters during the Clerk's current absence (Cllr Jennifer Proctor has offered to hold this position temporarily).
9.	To resolve to confirm the Minutes of the Parish Council Meeting held on 7 th December 2023 circulated to Members.
10.	To discuss, debate and move to resolve any motion in relation to MPC Standing Orders whereby 4 bank signatories are required. To further discuss Internet Banking and updating the current address for bank statements from Lloyds Bank (currently the ex-chairman). To collect and hold the cheque book from the current Clerk Michelle Root.
11.	To consider and approve any response to be made to Planning Applications 3/2023/0972 For the erection of a building to accommodate treatment rooms at the Everything Retreat, an outdoor swimming pool and the continued use of the former stable buildings for general storage purposes at Pendle View, Primrose Lane, Mellor, BB2 7EQ 3/2024/0025 70 Mellor Brow, Mellor Proposed demolition of existing bungalow and garage and construction of replacement bungalow and garage (Resubmission of 3/2023/0294).
12.	To discuss, debate and move to resolve any motion in relation to the forming of a Staffing Committee (min 3 members).
13.	To discuss, debate and move to resolve any motion in relation to the forming of a Finance committee following the resignation of members. (min 3 members). To arrange a meeting without delay to set the budget for 24/25 given the precept has already been agreed prior to the budget or forecast having been brought to full council by the previous Finance Committee.

14.	To discuss, debate and move to resolve any motion in relation to the emails sent and received by Cllr Colborn in relation to the repayment by 29 th February 2024 of the LEF Grant Project reference 128 no sum disclosed.
15.	Finance balances noted and approved from the last bank statement available given the absence of the Clerk. To move to resolve payment for the Clerk's January salary (once the amount is known).
16.	To discuss, debate and move to resolve any motion in relation to the relocating of the 7 saplings currently transplanted to the site of Daniel Thwaites.
17.	Matters brought forward by Members FOR INFORMATION ONLY
18.	Chairman to bring an urgent matter to Members' attention. As this is a Staff matter, Members need to resolve to exclude Press & Public for this item. Staffing Committee to discuss, debate and move to resolve any motion in relation to the Clerk's Probationary Period.
Note the next meeting of Mellor Parish Council will be held on 7 th March 2024	

Signed by two or more Councillors in the absence of a Proper Officer/Clerk and following the resignation of the Chairman on 19th December 2023 in accordance with Standing Orders:-

Cllr Emma Dickinson-Gater		21/01/2024
Cllr John Fletcher		21/01/2024
Cllr Jennifer Proctor		21/01/2024

